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Approved For Release 2002/06/18 : CIA-RDP83-00500R000100010008-5

Office Memorandum • UNITED STATES GOVERNMENT

TO : Assistant Director for Operations

DATE: 10 June 1957

FROM : Chief, Foreign Documents Division

SUBJECT: FDD Monthly Progress Report -- May 1957

ADMINISTRATION

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1. The number of persons charged against ceiling as of 31 May 1957 was

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2. Following a survey of Building facilities, the Office of Logistics arranged to take over the local logistics functions which have been handled by FDD Administrative Office, by providing a logistics representative in Building.

3. A T/O change converting a Foreign Documents Officer GS-11 position of Far East Branch to Intelligence Officer (Chemistry) GS-11 in Scientific and Technical Branch was approved by Position Evaluation Division, Office of Personnel, as of 2 May.

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4. Chief, GMP Staff, and Deputy for Collection, Contact Division, OO, conferred with Chief and Deputy Chief, FDD on 27 May to formulate an agreement, embracing direct transmittal of overt publications for FDD's use, and translation publication problems. Decision was deferred pending further investigation.

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On 4 and 29 May, Deputy Chief, FDD, lectured on Division operations to students of the Intelligence Orientation Course.

7. Seven members of the Subcommittee on Exploitation of Foreign Language Publications were guests of Chief, FDD, at the 9 May Intelligence Products Exhibit.

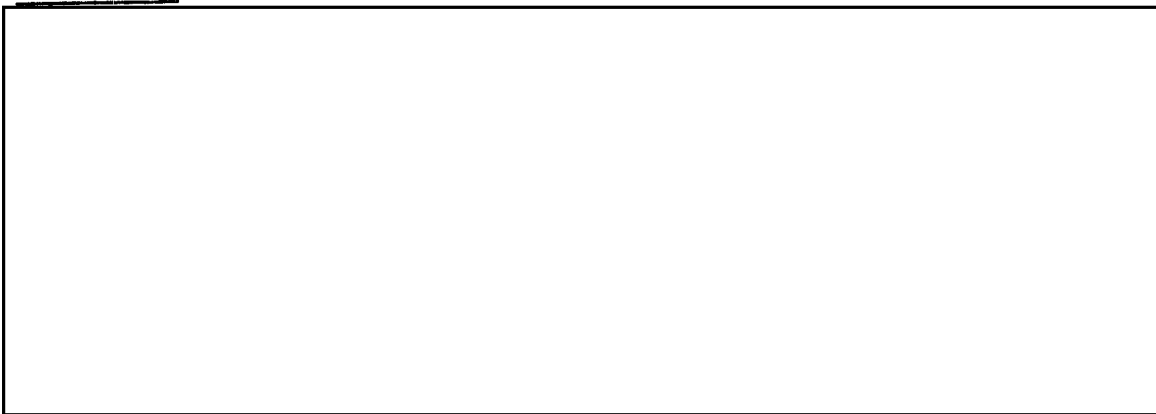
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8. After a survey of the Scientific Institution Locator File maintained by Scientific and Technical Branch, a representative of Machine Division, OCR, recommended that its conversion to machine operation was impractical.

9. The functions and personnel of the Division's Message Center were transferred from the Administration Office to Reports Branch, as a function of the Screening Section.

OPERATIONS

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2. [redacted] of USSR Branch attended a conference on 8 May in the Pentagon of Army, Air Force, and ORR personnel concerned with traffic capacity of the Trans-Siberian Railway. Such conferences will continue.

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3. [redacted] Chief, Far East Branch, departed 20 May on a survey trip of Far East foreign document exploitation activities.

4. Reference to the Consolidated Translation Survey index prevented 102 cases of duplication totaling 1,506 pages.

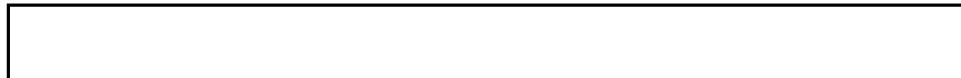
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5. On requirement of the DD/I, a 358-page translation of "The National Economy of the RSFSR" was completed by the Division in [redacted] working days. Another such project, a 450-page translation of "Industries of the USSR," was underway as the month ended.

6. Special Services Rendered:

For Graphics Register, OCR -- Monitoring, captioning and abstracting of Polish and German films.

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For OTR -- Two-weeks resident instruction in []

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Instruction in three months Japanese language course (completed).

Testing in spoken Mandarin, and in spoken Arabic.

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7. Outstanding Reports:

FDD Translation No. 639 -- Vietnamese Communist Cadre Handbook on Correcting Working Methods. (May have been written by Ho Chi Minh.)

FDD Translation No. 638 -- 1955 Mukden Telephone Directory. Names government and commercial organizations in this large industrial city.

FDD Summary No. 1297 -- Report on USSR Ministries. Information on organization of Ministries of Petroleum Industry for USSR and Azerbaydzhan, and of Ministry of Construction of Petroleum Industry Enterprises USSR.

FDD Translation No. 640 -- Cultural Construction in the USSR. Compilation of statistics on education and other cultural activities.

8. Commendations:

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From Chief, Dissemination Section, Acquisitions Branch, CIA Library, for [] for cooperation in his liaison activities for Screening Section.

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From Assistant Director, NSA, for [] for exceptional services rendered during six months assignment to that agency.

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From Chief, Acquisitions Branch, CIA Library, for [] for his efforts in reducing the backlog of Chinese material processed for FDD.

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From Chief, RQM/OIS, for success of the War Documentation Program and the cooperation of []

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From Director of Training, for [] for their support in training film production.

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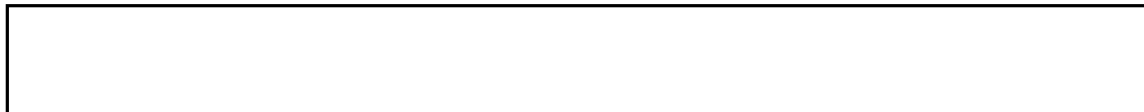
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From Chief, Applied Science Division, OSI, for compilers of FDD Summary 1130, "Research Institutes and Higher Educational Institutes in Bulgaria," as "a most valuable source of information."

From Chief, Intelligence Information Staff, ORR, for cooperation of the Military Section, USSR Branch, in support of ORR report on Civil Defense.

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From Commanding Officer, Army Transportation Intelligence Agency, for cooperation of FDD and for [redacted] and [redacted] in sight-reading Czech material over a four-day period.

From Deputy Director of Administration, PCS/DCI, for Mr. John J. Bagnall for expeditious handling of special project.

9. Liaison activities (other than CIA)

Department of State

With Division of Research for Far East, Mr. Francis L. Dawson, concerning FDD support of NIS studies on Communist China.

With Division of Acquisition and Distribution, Mr. Richard F. Calhoun, to discuss transliteration of African Arabic names

With Division of Research for USSR and Eastern Europe, Mr. Chester P. Bednarczyk, to discuss program guidance on reporting of Polish sociological and political information.

With Division of Research for Western Europe, Mr. George T. Muller, to clarify requirements on East German government organization.

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National Security Agency

With [redacted] to determine value and priority of a Hungarian document in process in FDD.

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With [redacted] to discuss the current political and sociological situation in Tibet with reference to an FDD International Communism report.

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Department of the Army

With Transportation Intelligence Agency, Mr. Richard J. Parthenais, to furnish materials needed for an NIS Section on Czechoslovak waterways.

Department of the Air Force

With Aeronautical Chart Information Center, Mr. Lawrence A. Meinberg and Mr. Seth L. Deaton, to acquaint these persons with FDD operations and facilities as affecting their area of interest.



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J. J. BAGNALL

Enclosures: 2

1. Statistical Report on FDD Operations
2. Details of Personnel Actions

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